**MINUTES OF CASKGATE STREET SURGERY PPG AGM & QUARTERLY MEETING**

**6th February 2018**

**PRESENT**: K. Thompson, S. Horner-Glister, S. Thorpe, D. Heppenstall, T. Juhos, C. Belton, K. Rawson, P. Steadman, B. Marriott.

**APOLOGIES:** D. Seymour.

Minutes of our previous AGM held on 7th February 2017 were approved.

**ELECTION:**  Keith Thompson was re-elected as Chairman & Secretary.

**ANY OTHER BUSINESS:** None.

**QUARTERLY MEETING:**

Minutes of our previous quarterly meeting held on 7th November 2017 were approved.

**ANY OTHER BUSINESS:**

DNAs – November 198, December 196, January 171 from 2864 appointments (6%). Pam confirmed that anyone who misses 2 appointments will receive a warning letter.

Fundraising – The bookstall continues to do well with a total of £733 banked. £300 has been sent to Macmillan and acknowledged. Keith proposed to change the charity we support to Marie Curie for the coming year. The proposal was carried. Our continued thanks go to our reception staff for helping to keep the table stocked and managing the stream of books donated.

Gainsborough regeneration – A £2.1M government grant has been approved to get the Gainsborough South development underway proposing to build 245 new homes by 2020. With the current pressure on surgeries where will people coming to the town find appropriate healthcare?

The use of mobile phones in the surgery – It was considered safe to use mobiles as equipment is now safeguarded against interference, however it was deemed inappropriate to use them for conversations in the waiting room.

Surgery staff - We are managing to cover demand to see a doctor with four different doctors working on different days, we urgently need a nurse practitioner. Pam highlighted the pressure to see doctors when there were 109 requests in a single day requesting a ‘same day’ appointment.

Cancellation of operations – Keith reported that many operations were cancelled in January

due to bed pressures and a day surgery theatre closure in Lincoln County. Many of these operations have now been rescheduled in Boston.

The Lincoln ‘walk in’ centre remains open at weekends only until the end of February when it will close permanently.

Meeting closed at 18.35

NEXT MEETING: Changed to Tuesday May 1st at 18.00, Caskgate Street Surgery.